

## CERTIFICATE OF TRAINING - APPENDIX A

This Certificate of Training shall be prepared by the contractor and furnished to the FAA as evidence of completion of training for the student indicated.

RETURN OF AN ACCURATELY COMPLETED CERTIFICATE OF TRAINING IS ESSENTIAL SINCE CERTIFICATION FOR PAYMENT CANNOT BE MADE UNTIL THIS CERTIFICATE IS RECEIVED ---  
CERTIFICATE MUST HAVE THE SIGNATURE OF THE STUDENT CERTIFYING RECEIPT OF THE TRAINING HOURS COMPLETED - - -

As soon as the training has been completed, the contractor shall return this certificate together with the other items specified to the following address:

FAA Mike Monroney Aeronautical Center  
FAA Academy - ATTN: Contracts and Program Administration Branch, AMA-260  
P.O. Box 25082  
Oklahoma City, Oklahoma 73125

CONTRACTOR: \_\_\_\_\_

COURSE: \_\_\_\_\_

TRAINING DATES:

\_\_\_\_\_

COMPLETION STATUS (circle one):    PASS        FAIL        WITHDRAW        INCOMPLETE

I certify that I received the training time as reported herein.

STUDENT SIGNATURE

DATE

CONTRACTOR OFFICIAL SIGNATURE

DATE

\*\*\*\*NOTE: FAA Student: Your signature certifies that you received the training time as indicated. Payment will be made from this document. Please complete the course evaluation / course information data on pages 2 and 3.

\*\*\*\*\*NOTE: ANY TRAINING TIME (PER INDIVIDUAL) ABOVE AND BEYOND THAT SPECIFIED BY THE ABOVE REFERENCED CONTRACT / ORDER NUMBER REQUIRES ADVANCE APPROVAL FROM AMA-260.

Revision 4 [2/11/05]



# **FAA ACADEMY** **End-of-Course Evaluation**


**Course:**     
**Class:**     
**Training Org:** **260**

 Shade circles like this: ☒  
 Not like this: ☐


Do not write outside boxes.

The FAA Academy wants your candid opinions. Your feedback will help us provide the best possible products and services.

**Please rate the course on the following factors:**

	Highly Satisfactory	Satisfactory	Somewhat Satisfactory	Slightly Satisfactory	Not At All Satisfactory	N/A
Length of course.....	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Depth of information.....	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Pace of training.....	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Clarity of objectives.....	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Relevance to your job.....	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sequence of content.....	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Opportunity to practice.....	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Suitability of course materials.....	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Effectiveness of instructors.....	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Equipment.....	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Facilities.....	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<b>OVERALL QUALITY.....</b>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

If any area needs improvement, what specific change(s) would you suggest?

 Rate how well the training met your needs: ☐ Excellent ☐ Good ☐ Average ☐ Fair ☐ Poor ☐ N/A

If you selected "Fair" or "Poor," please explain.



48713



**COMMENTS:** (Please categorize any comment by printing it in the appropriate space and darkening the circle.)

☐ Suggestion

☐ Complaint

☐ Compliment

☐ Other

**REMINDER:** Did you darken the circle of each comment? **THANK YOU!**

